



Byram Township 2022 Annual Report

Compiled by Victoria Proskey

HOURS OF OPERATION

TOWNSHIP OFFICES:

Monday-Friday, 8:30 a.m.-4:30 p.m.

CONSTRUCTION OFFICE:

Monday, Tuesday, Wednesday & Friday

8:00 a.m. – 12 noon

Thursdays 9:00 a.m. - 4:00 p.m.

FINANCE/TAX OFFICE:

Monday-Friday, 8:30 a.m.-3:30 p.m.

RECYCLING CENTER:

METAL: Open daily during daylight hours.

LEAVES AND BRANCHES: Seasonal

Open daily during daylight hours

TOWNSHIP WEBSITE:

www.byramtwp.org

GENERAL OFFICE NUMBERS:

973-347-2500

Fax 973-347-0502

POLICE DEPARTMENT

Emergencies: Dial 911

Non-emergencies: 973-347-4008

WEBSITE: www.byramtwp.org

CHIEF OF POLICE

Kenneth Burke

973-347-2500 Ext. 141

TOWNSHIP COUNCIL

Mayor Alex Rubenstein, Jack Gallagher,
Raymond Bonker, Cris Franco, Harvey Roseff

BYRAM TOWNSHIP OFFICES

TOWNSHIP MANAGER

Joseph Sabatini

973-347-2500 Ext. 129

DEPUTY TOWNSHIP MANAGER

Phil Crosson

973-347-2500 Ext. 161

TOWNSHIP CLERK/ REGISTRAR

Cindy Church

973-347-2500 Ext. 127

SUPERINTENDENT OF PUBLIC WORKS

Mike Orgera

973-347-2500 Ext. 137

DPW SECRETARY

Rachel Popadich Ext. 138

Ext. 138

ENVIRONMENTAL/RECYCLING

Rachel Popadich Ext. 138

973-347-2500 Ext. 138

BOARD OF HEALTH/DOG LICENSING

Vicky Proskey

973-347-2500 Ext. 125

COMMUNITY RELATIONS/RECREATION

Catherine Biancone

973-347-2500 x 160

CHIEF MUNICIPAL FINANCE OFFICER /

DEPUTY TAX COLLECTOR

Ashleigh Frueholz

973-347-2500 Ext. 134

TAX COLLECTOR

Michele McElroy Ext. 133

BYRAM TOWNSHIP OFFICES

CONSTRUCTION & BLDG. SUBCODE OFFICIAL

Peter Karcher

973-347-2500 Ext. 124

CONSTRUCTION TECHNICAL ASST

Bonnie Oscovitch

973-347-2500 Ext. 123

PLUMBING SUBCODE OFFICIAL

973-347-2500 Ext. 124

Vincent Franchino

ELECTRICAL SUBCODE OFFICIAL

Glenn Kovach

973-347-2500 Ext. 124

FIRE SUBCODE OFFICIAL

Joseph Serrecchia

973-347-2500 Ext. 124

FIRE PREVENTION SERVICES

Sparta Township

973-729-4227

ZONING & CODE ENFORCEMENT OFFICER

Nick Cutrone

973-347-2500 Ext. 131

LAND USE TECHNICAL ASST./

PLANNING BOARD SECRETARY

Caitlin Phillips

973-347-2500 Ext. 132

TAX ASSESSOR

Penny Holenstein

973-347-2500 Ext. 139

ASSISTANT TO TAX ASSESSOR

Rachel Popadich Ext. 138

A Message from Township Manager Joseph Sabatini

It is once again my pleasure to present the Byram Township Annual Report for 2022. Under New Jersey State Statute, the Manager provides a yearly report on the Township's activities for the benefit of the public and the Township Council.

Byram is served by full-time and part-time employees in eight departments as well as by numerous volunteers in the Byram Township Fire Department, Lakeland Emergency Squad, on our boards, commissions, and committees. The work of these volunteers, combined with the efforts of our elected officials and staff, add to the quality of life in Byram Township, making our 'Township of Lakes' a wonderful place in which to live, work and visit.

In this climate of national economic uncertainties, this year continued to present challenges for everyone. As we entered the new year and began to pursue our goals and objectives for 2022, we were effectively balancing the uncertainties of the economic conditions some of which were still reminiscent of the COVID-19 pandemic.

Many of the challenges that we continued to face as a community were taken in stride. Accordingly, everyone continued to work collaboratively to focus their efforts on the common goal of ensuring the efficient and effective continuity of government while remaining ever cognizant of the fiscal restraints impacting all New Jersey communities.

Again, we as a Township are proud to have continued delivering the level of services that our residents have come to expect considering the continued economic challenges that we face. For that, I would like to thank our staff, our elected officials, volunteers, and our residents for continuing to remain creative, flexible and for exhibiting patience and understanding while we continued to adapt to the economic impacts.

Considering these lingering unprecedented times and challenges, I am proud to announce the following 2022 accomplishments:

SHARED SERVICES

- Extended agreement with Sparta Fire Prevention Services
- Extended agreement with Sussex County Dispatch – E911
- Extended agreement with Hopatcong Borough Animal Pound and Shelter Services

GRANTS

- CY 2022 American Rescue Plan – Firefighter Grant - \$29,000.00
- FY2023 Highlands Protection Conformance Funding Grant - \$150,000.00
- 2022 Statewide Insurance Fund Risk Control Grant - \$2,653.00
- NJDCA Local Recreation Improvement Grant 2021- \$75,000.00
- Clean Communities Grant - \$21,788.01
- Recycling Tonnage Grant - \$14,753.82
- HAVA Election Security Grant (Balance) - \$3,500.00
- Sussex County Trails Grant - \$5,000.00
- FEMA Grants Funding - \$120,057.03

- Municipal Alliance Grant - \$1,956.00
- NJDOT Grant - \$190,000.00
- NJDEP Radon Awareness Program Grant - \$2,000.00

CAPITAL IMPROVEMENTS/PURCHASES

- Completed resurfacing project on Tamarack Rd.
- Riverside Park improvements to include upgrades to the playground equipment, basketball courts, retaining walls, walkways and parking lot were completed in 2022 making the park and playground fully accessible and inclusive.
- Replaced four trucks in the Department of Public Works

RECOGNITION OF RETIREMENTS

- Brian Moreland – 21 years of service – Police Lieutenant
- Robert Tierney – 20 years of service – Police Detective
- Donna Fett – 5 years– Tax Assessment, DPW and Environmental Commission Secretary

We also welcomed new staff who have joined us to replace the staff members that have resigned or retired. As I was compiling this list it, once again it became very apparent exactly how much change in staffing that the Township experienced in 2022. We have recruited and hired seven new employees which account for 19% of our total staff.

RECOGNITION OF NEW HIRES

- Joseph Mason – Police Officer
- Joseph Ruggieri – Police Officer
- Joseph Serrecchia – Fire Subcode Official
- Vincent Franchino – Plumbing Subcode Official
- Christian Amiano – Department of Public Works Laborer
- Edward Nemeth – Depart of Public Works Laborer
- Kristin Orellana – Finance Clerk

MISCELLANEOUS

- Elizabethtown Gas to continues to make great progress in their ongoing effort to construct, operate and maintain natural and mixed gas distribution lines for public and private consumption in portions of the Township of Byram.
- In November, NJ Natural Gas marketing division mailed out conversion surveys to specific sections of Byram Township to begin assessing viability for natural gas deployment within their respective potential service areas.
- French and Parrello Associates are continuing their work to develop concept ideas for design improvements for C.O. Johnson Park to include a dog park, afforded by a plan conformance grant provided by the New Jersey Highlands Council.

Municipal Building Project Status Update

To date, forward progress continues on the new municipal building project as we work toward completing the construction documents, final site plans, and permitting.

We welcome residents to continue to stay informed on the project by visiting the Township's website for updates.

https://www.byramtwp.org/index.php/articles/municipal_building_project_information

I encourage you to please take the time to review the information contained within this annual report. Public meetings are listed on the website calendar, and we encourage your participation throughout the year. Byram's achievements are the result of a team effort that includes all our residents, employees, and volunteers.

Joseph Sabatini
Township Manager



The Township of Byram continues to encourage every citizen to sign up today to receive these Nixle messages and begin connecting with the Township of Byram. Nixle will be your primary source for accurate, up to date information from the Township so do not delay, sign up today!

Remember, if we cannot reach you, we cannot inform you. Please take a moment to sign up for Nixle community notification system using one of the following options.

SIGN UP OPTIONS:

- 1) Click and enter your contact information at the following web address:** <https://local.nixle.com/signup/widget/i/15862>
- 2) Text the keyword Byram to 888-777.** Then when prompted, follow the directions to enter your current e-mail address and you will be signed up to receive important alerts, advisories, and community notifications from Byram Township.
- 3) Download the Mobile App** at: <https://supportcenter.nixle.com/articles/Nixle/Registering-for-Nixle-via-the-Everbridge-Mobile-App>

February

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Planning Board Meeting @ 7:30 pm	3 Recycling Pick Up	4
5	6	7 Garbage Pick Up Township Council Meeting @ 7:30 pm	8	9	10	11
12	13 Open Space Meeting @ 7:00 pm Recreation Meeting @ 8:00 pm	14 Garbage Pick Up	15	16 Planning Board Meeting @ 7:30 pm	17 Recycling Pick Up	18
19	20 Presidents' Day Office Closed	21 Garbage Pick Up Township Council Meeting @ 7:30 pm	22	23 Environmental Commission Meeting @ 7:30 pm	24	25
26	27	28 Garbage Pick Up				

HOW YOUR LOCAL GOVERNMENT FUNCTIONS

“The Council-Manager form is the system of local government that combines the strong political leadership of elected officials in the form of a governing body, with the strong managerial experience of an appointed local government manager. The Council-Manager form establishes a representative system where all the power is concentrated in the elected council and where the council hires a professionally trained manager to oversee the delivery of public services.”

International City/County Management Association.

The distinctive feature of this form of government is the strict separation between legislative and administrative functions. The plan calls for the non-partisan, at-large election of four Township Council members and one Mayor. By law, the Mayor and the Township Council have the responsibility for all legislative matters, ranging from enactment of all ordinances and resolutions to general citizen representation. Seven separate advisory boards and committees assist policy formulation of the Council.

Administrative responsibilities of the Township are vested in the full time Township Manager. Charged with the day-to-day operation of the Township, the Manager directs all Township services and the enforcement of municipal ordinances. Appointed by and serving at the pleasure of the Council, the Manager is a professionally trained individual whose basic responsibility is the efficient and economic operation of your local government.

The Township Clerk is secretary to the Township Council and is the Election Official of the Township. The Clerk records and prepares the minutes of each Township Council Meeting. The Clerk also processes, records and files resolutions and ordinances, arranges for legal advertising of official documents and issues various licenses and permits. The Township Clerk's election responsibilities include handling municipal elections, accepting petitions for vacancies in local elected offices, selecting polling areas and maintaining custody of election results.



TOWNSHIP CLERK/ REGISTRAR

The Municipal Clerk's office is staffed with a full time Municipal Clerk/Registrar. The office hours are Monday – Friday 8:30 a.m. – 4:30 p.m.

The "core" duties of the Municipal Clerk include the following:

- As Secretary to the Mayor and Council, the Municipal Clerk attends all Council meetings; records minutes; assists in preparing the Council meeting agenda and resolutions; compiles meeting packets, receives bids and RFP's; administers and records Oaths of Office; processes correspondence and records, files and advertises ordinances and acts as a liaison between the public and governing body.
- The Municipal Clerk, as Secretary to the Municipal Corporation, signs official documents, has custody of the Township Seal and attests the signature of the Mayor and other Township officials.
- As the Election Official, the Municipal Clerk handles voter registration, accepts petitions for vacancies in local elected offices, furnishes materials for local, primary, and general elections, selects polling areas, and maintains custody of election results.
- The Municipal Clerk issues various licenses, i.e. Peddler / Solicitor, Bingo, Raffle, Liquor, Limo, etc.; furnishes data to the public, provides copies of Ordinances, Resolutions and other information requested by the public and personnel.

The position of Registrar must be held by a Certified Municipal Registrar. This designation is obtained by completing a course provided by the New Jersey State Registrar's office and passing a State exam.

It is the responsibility of the Registrar to record all births, deaths and marriages occurring within the Township of Byram. A permanent copy is retained in the Registrar's office, and one is forwarded to the State Registrar. The accumulation of information from vital records provides data about the events that occur throughout the entire State of New Jersey. In addition, the Registrar is also responsible for issuing marriage licenses, marriage certificates, birth certificates and death certificates.

2022 Registrar Vital Statistics

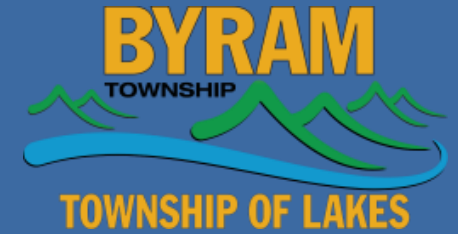
Marriage Licenses Issued	59
Birth Records Recorded	78
Death Records Recorded	46
Certified Copies Issued	223

2022 Fees Collected by the Municipal Clerk's Office

Junkyard	\$950.00
Campground	\$1,043.75
Seasonal Sales Permits	\$0.00
Raffle License	\$100.00
Peddler / Solicitor Licenses	\$0.00
Liquor License Transfers	\$0.00
Liquor License Renewals	\$6,098.00
Taxicab / Livery License	\$0.00
Vacant Property Registrations	\$4,750.00
Road Opening Permits	\$250.00

March

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Planning Board Meeting @ 7:30 pm	3 Recycling Pick Up	4
5	6	7 Garbage Pick Up Township Council Meeting @ 7:30 pm	8	9	10	11
12	13	14 Garbage Pick Up	15	16 Planning Board Meeting @ 7:30 pm	17 Recycling Pick Up	18
19	20 Recreation Meeting @ 8 pm	21 Garbage Pick Up Township Council Meeting @ 7:30 pm	22	23 Environmental Commission Meeting @ 7:30 pm	24	25
26	27	28 Garbage Pick UP Board of Health Meeting @ 7:30 pm	29	30	31 Recycling Pick Up	

FINANCE/TAX DEPARTMENT

The Township of Byram emphasizes careful financial management and long-range fiscal planning. The duties include billing and collection of taxes, collection of all Township revenues, investments, debt management, financial analysis, and control of the Township's \$12,549,070.73 budget for 2022. The department is also responsible for the financial activities of the sewer utility, with a budget of \$380,000.00.

Taxes are payable quarterly on the first day of February, May, August, and November, after which dates, they are delinquent and subject to interest. There is no discount for prepayment. The grace period for payment is ten days. Any payments received after this time; interest will be retroactive to the first of the month. Delinquent payments will be charged interest at the rate of 8% per annum up to \$1,500.00 and 18% per annum on any amount in excess of \$1,500.00. A penalty of up to 6% will be charged on any delinquency in excess of \$10,000.00 if not paid by the end of the fiscal year (December 31st), unless stated otherwise on the front of the bill. Any current year's taxes unpaid on December 31st will be subject to tax sale and lien in the subsequent year.

The Tax Collector and the Deputy Tax Collector are at the Township Monday through Friday 8:30 a.m. to 3:30 p.m. to assist residents with any questions and/or concerns. The Deputy Tax Collector acts in the absence of the Tax Collector. The Finance/Tax Department hours are Monday through Friday 8:30 a.m. to 3:30 p.m. There is a lock box located in the front of the building for sewer and tax payments. Payments received after 3:30 p.m. will be posted on the next business day. Online E-Check payments are accepted for both Tax and Sewer Accounts and are available 24 hours/7 days a week. Please visit www.byramtwp.org to access both modules. The Finance/Tax Department has two (2) additional part-time clerks to assist with the daily operational and resident needs of the Township.

The Tax Department handles requests and information regarding the following tax relief programs:

- Senior Citizen/Disabled Persons Deduction
- Veterans Deduction

The State also offers the following programs:

- Property Tax Reimbursement (Freeze for Qualified Senior and Disabled Persons)
- ANCHOR (Affordable New Jersey Communities for Homeowner and Renters)-ANCHOR program replaces the Homestead Benefit program.
- For more information about property tax relief programs, please refer to the Division of Taxation website: www.State.nj.us/treasury/taxation/relief.shtml

2022 Tax Dollar Breakdown		
County Purpose Tax	.615	16.80%
County Library Tax	.045	1.23%
County Health Tax	.000	0.00%
County Open Space Tax	.003	.008%
Local School Tax	1.305	35.66%
Regional School Tax	.730	19.95%
Municipal Purpose Tax	.951	25.98%
Municipal Open Space Tax	.011	0.30%
Totals	\$	%
County Total	.663	18.11%
School Total	2.035	55.61%
Municipal Total	.962	26.28%

TAX ASSESSOR

The Township of Byram employs a part-time assessor who shares a part-time assistant. The Tax Assessor has responsibility to:

- Find full and fair value of nearly 4,000 parcels within Byram Township
- Locate and properly describe property as prescribed by the Division of Taxation
- Maintain accurate Township property records; this includes Township Tax Maps which are updated annually in coordination with the Township Engineer
- Review municipal and State appeals and defend the Township in county and State hearings. In 2022, 12 County Tax Board Appeals and one State Tax Court Appeal were filed
- Produce the annual Tax Book and notice of assessment cards
- Annually provide Farmland Assessment applications to owners and review each farmland assessment application; Byram Township has 126 farmland assessed parcels, representing 5,366 acres of qualified farmland
- Work closely with the Construction Department to review copies of construction permits and certificates for added and omitted assessments and COAH fees
- Calculate annual added/omitted tax to capture additional property tax revenue and notify residents

Number of Tax Parcels (excludes exempt)	3894
Total Assessed Valuation Taxable	\$926,776,700

The Tax Assessor:

- Partners with the County Board of Taxation to ensure deeds are received and reviewed on a weekly basis and updates the Township property records accordingly; over 270 deeds were reviewed and investigated in 2022
- Represents the Township in county and State meetings and events. The Tax Assessor finished her four-year term as a Tri-County Vice President of the New Jersey Association of Municipal Assessors
- Coordinates annual mailing and collection of data from 100+ income producing properties
- Provides Property Record Cards as requested to interested parties
- Provides reports to other Township departments and Byram Township schools
- Reviews monthly decedent reports and modifies property tax deductions accordingly

The Tax Assessor handles requests regarding:

- Tax relief programs for Veterans including Deductions and Exemptions, and ongoing eligibility
- Name and address changes of property owners

For more information about the Tax Assessor programs, please visit our website at:
www.byramtwp.org/index.php/town_hall/township_offices_detail/tax_assessor

April

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Free Rabies Clinic & Dog licensing 1-4 pm DPW & Admin. Building TWP leaf and brush collection open now through mid. December during daylight hours
2	3	Garbage Pick Up 4 Township Council Meeting @ 7:30 pm	5	6 Planning Board Meeting @ 7:30 pm	7 Good Friday Office Closed	8
9	10 Open Space Meeting @ 7 pm	Garbage Pick Up 11	12	13	Recycling Pick Up 14	15
16	17 Recreation Meeting @ 8 pm	Garbage Pick Up 18 Township Council Meeting @ 7:30 pm	19	20 Planning Board Meeting @ 7:30 pm	21	22
23	24 Tire deposal- drop off at Township Recycling Ctr. throughout this week	Garbage Pick Up 25	26	27 Environmental Commission Meeting @ 7:30 pm	Recycling Pick Up 28	29
30						

RECREATION/COMMUNITY RELATIONS

Byram Recreation Department was busy this year meeting with the Recreation Committee to expand and improve events while also adding additional means of communication for the community through the new Byram Township Parks & Recreation Facebook page and a seasonal newsletter.

This spring and summer afforded the Recreation Committee an opportunity to provide the residents with outdoor events and entertainment in the form of community hikes with the coordination of the Environmental Commission. The town also had the opportunity to attend a family movie event which included music and an ice cream truck on a beautiful spring evening under the stars. Encanto was shown in our township parks on an outdoor blow-up screen with a professional sound system and projector.

In June, the committee crowned Miss Byram: Jolisse Gray, Teen Miss: Daria Khasyanova, Young Miss: Rose Popelka, Little Miss: Lucy Smith, and Little Mister: James Popelka. Each of the participating contestants submitted an application and an essay to the Recreation Committee and spoke in front of a panel of judges who asked them to expand on their essays. The criteria for judging included communication skills, poise, and confidence. Miss Byram 2022 went on to compete and win the “Queen of the Fair” contest at the Sussex County Fair in August.

The annual Kids Tri-Harder Triathlon was hosted in June and many Byram children came out to swim, bike, and run a designated course around Lake Lackawanna while parents and families enjoyed cheering for the kids as they raced across the finish line. All participants received T-shirts and medals for their efforts. In addition, the town wide garage sale was also held, giving residents an opportunity to “clean house” and sell unwanted items.

In July, the community was given an opportunity to participate in the “Byram Patriotic Show Off”. Residents decorated their homes and submitted pictures for the Recreation Department to post on their social media page. It was great to see houses decorated with such patriotic flair for the fourth of July week. Similarly, in October, residents decorated their homes for the “Halloween Showoff” and submitted their addresses for publication. We also enjoyed a Byram Day event at the Skylands Miner’s game in July. Miss Byram threw out the first pitch, Byram resident Mary Ellen Kane sang the National Anthem, Byram residents enjoyed watching the game, and the event ended with a great fireworks display at the stadium.

The Byram Festival is an annual event that was enjoyed by many residents in September. The weather was beautiful and warm which provided a great backdrop for the community to come together in celebration of Byram Township. In addition to a variety of food trucks, bouncy rides, and corn hole games, there was musical entertainment and a wonderful firework display to end the evening. It was great to see Byram families and friends gather again and close out the summer with a town wide celebration.

Byram Township enjoyed the reopening of Riverside Park with brand new playground equipment, mulch, parking lot and other improvements. The celebration in October was held on a chilly, but beautiful Saturday morning with a ribbon cutting ceremony, face painting for the kids, and refreshments. It was great to see the families enjoying the park that morning and we look forward to continued use and enjoyment of the renovated park for years to come.

To kick off the winter holiday season, the Byram Township Fire Department in coordination with the Recreation Committee, hosted the annual Tree Lighting event at the firehouse which included a visit from Santa, crafts for the children, face painting, refreshments for the families, and a presentation from Rizzo’s Wildlife World. The children enjoyed Santa’s visit while Rizzo’s World provided interactive entertainment with a variety of animals that the audience could both see and touch. The children also crafted picture frames and an assortment of ornaments to take home.

Throughout December, the Recreation Committee hosted several holiday events to include children's letters to Santa along with a holiday decorating contest which ran between November 28 – December 12. The children's Letters to Santa program allowed Byram children to drop off their holiday letter to Santa Claus in the special holiday themed mailbox located in the Municipal Building lobby. The children who dropped off their letters each received a note back from Santa. This program always ensures many smiling faces as families prepare for the holiday season. As a culmination of the Byram holiday decorating contest, the Recreation Committee judges selected three winning township homes. Each winner received a gift card for their efforts: 1st place \$100.00, 2nd place \$75.00, and 3rd place \$50.00.

In addition to providing the township with activities throughout the year, the Recreation Department coordinates bus transportation for local senior citizens. The Byram Township senior bus is available for Senior Club members who need transportation on the 2nd and 4th Thursday of each month to attend the Senior Club meeting. The senior bus is also available on the alternate Thursdays to any group of seniors who are in need of transportation for shopping or dining at local restaurants. The Seniors were also invited to attend a "Healthy Eating" seminar held at Town Hall with the support and coordinated efforts of the Sussex County Department of Health Education and Byram Recreation Department. The Seniors had a fun time playing a jeopardy game, doing some exercises, eating healthy snacks, and socializing with each other.



May 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	Garbage Pick Up 2 Township Council Meeting @ 7:30 pm	3	4 Planning Board Meeting @ 7:30 pm	5	6
7	8	Garbage Pick Up 9	10	11	Recycling Pick Up 12	13
14	15 Recreation Meeting @ 8 pm	16 Garbage Pick Up Township Council Meeting @ 7:30 pm	17	18 Planning Board Meeting @ 7:30 pm	19	20
21	22	23 Garbage Pick Up Board of Health Meeting @ 7:30 pm	24	25 Environmental Commission Meeting @ 7:30 pm	26 Recycling Pick Up	27
28	29 Memorial Day Office Closed	30 Garbage Pick Up	31			

DEPARTMENT OF PUBLIC WORKS (DPW)

The Department of Public Works includes the following divisions: Roads, Sewers, Recycling, Buildings and Grounds, Park Maintenance, and Fleet Maintenance. This Department employs 13 full-time employees including a mechanic, and superintendent, and shares a part-time employee as Superintendent Secretary, with the administrative office. The total annual operating budget for the Department is approximately \$1.3 million. DPW supported the Township's grant initiatives, including NJ Urban & Community Forestry, Clean Communities, Recycling, and the grant to fund Riverside Park. In addition, DPW supported many Township committees' initiatives including Environmental Commission, Open Space, Recreation, and the Food Pantry.

DPW coordinated the submission of several state mandated reports, including Tonnage Recycling, and Clean Communities Report (both resulting in revenue to Township) and the Right-to-Know Survey. DPW reviewed and issued Grease Interceptor licenses for businesses utilizing grease traps.

The DPW maintains approximately 80 miles of roadway, five sewer-pumping stations and about two miles of sewer mains. Collection of trash and recyclables (Township wide) and leaves, brush and metals at the Township Recycling Center is the responsibility of the DPW. Additional duties consist of snow and ice control on Township roads, traffic sign installation and repair, and coordination of the annual roadway resurfacing program. DPW maintains Township trails systems.

As part of the Township's Stormwater permit, the DPW units worked with the Township Engineer to develop the Township's Stormwater Management Plan. This plan includes additional training requirements as well as working with a contractor to clean and inspect storm drains and inlets. The Township employees operate and maintain over 850 storm inlets and 9 retention basins. The tops of the Township's storm inlets are cleaned out prior to and during rain events. Additionally, DPW developed and issued the annual Stormwater mailing to Township residents. DPW maintained the Johnson Pond dam and spillway.

DPW employees participated in many training classes to continue to retain NJUST, Certified Public Works Manager, Recycling Coordinator, and Collections/Waste Water System Operator certifications.

Buildings and Grounds oversees and maintains eight Township buildings, including the Municipal Complex, the Old School House, the C.O. Johnson Field house, and the Lee Hill Emergency Services Building. Park Maintenance is responsible for the care of C.O. Johnson Park and its fields, Riverside Park, East Brookwood Park, Neil Gylling Park, Mohawk View Park, Tamarack Park, and all grass areas on the local school athletic fields. DPW is also responsible for the lining of all athletic fields, including the schools during the sports seasons. An average of 42 acres is cut twice a week depending on the weather. DPW added COVID-19 safety measures in Township buildings to ensure health and safety of the employees and residents.

Fleet Maintenance is provided by one mechanic and when needed a second DPW employee. The Fleet Maintenance Mechanic is responsible for about 12 police vehicles, ten small-to-large DPW trucks, seven fire trucks, a road sweeper, a backhoe, two loaders, four trailers and a large assortment of power/mechanical tools.

Recycling activities include mandatory recycling through curbside pick-up every other Friday. Weekly solid waste curbside pick-up is on Tuesdays; pick-up is limited to two 45-gallon containers and one large household item. DPW coordinated the annual tire recycling event as well as community wide leaf and Christmas tree pick-ups. For more details on the Solid Waste and Recycling programs, please visit our website, byramtwp.org under Township Offices/Garbage and Recycling.



Residential Trash/Recycling (in tons)	2020	2021	2022
Annual Garbage	3143.93	3210.72	2,962.49 tons
Metal Recycling	58.64	55.97	32.01 tons
Tire Recycling	2.55	3.61	8.31 tons
Single Stream	927.20	895.38	823.25 tons
Vegetative	787.78 cu. yds.	675.15 cu. yds.	168 yds.

Please do your part to keep Byram clean!
Keep our catch basins clean and free from debris by not dumping anything in them or in the Township's waterways.



Announcing the Availability of Recycle Coach! Access Recycle Coach from our Township website at
www.byramtwp.org/index.php/services/recycle_coach,
 or download the app.

Use Recycle Coach to:

- “Ask” Recycling Coach to determine how to dispose of specific items by using the “What Goes Where” tool
- Set an email reminder for trash and recycling collection days or special Township disposal days
- Export trash and recycling dates to your personal calendar
- Report trash or recycling related issues (example a missed pick-up)
- Learn more about recycling

Major Operations

Vehicle Repair

Materials Collected/Used/Delivered

Citizen Requests

[illegible]

June 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Planning Board Meeting @ 7:30 pm	2	3
4	5	6 Garbage Pick Up Primary Election	7 Township Council Meeting @ 7:30 pm	8	9 Recycling Pick Up	10
11	12 Open Space Meeting @ 7:00	13 Garbage Pick Up	14	15 Planning Board Meeting @ 7:30 pm	16	17
18	19 Recreation Meeting @ 8 pm	20 Garbage Pick Up Township Council Meeting @ 7:30 pm	21	22 Environmental Commission Meeting @ 7:30 pm	23 Recycling Pick Up	24
25	26	27 Garbage Pick Up	28	29	30	

POLICE DEPARTMENT

The Byram Township Police Department consists of fifteen sworn officers, and two part-time records clerks. The Police Department strives to be a contributing factor in creating a better quality of life for our residents, business owners and visitors. The Byram Township Police Department had several highlights in 2022.

- The Department hired two new patrol officers, one in May and one in July. Patrolman Joseph Mason is PTC certified with prior police experience and started immediately in the patrol division. Patrolman Joseph Ruggieri graduated the Morris County Public Safety Training Academy in November and is currently assigned to a 12-week Field Training Program.
- The Department saw two Officers retire in February. Lieutenant Brian Moreland with 21 years of service to the Township and Detective Robert Tierny with 20 years of service to the Township.
- The Department maintains an unwanted prescription and over-the-counter medication collection box at police headquarters. The Department continued its participation in the county-wide drug disposal day collections in the spring and fall at the Byram Shop-Rite and CVS stores. This year the Department collected and disposed of approximately 260 pounds of unwanted medications.
- The Department maintains a safe exchange location under 24-hour video surveillance in front of police headquarters where residents and guests to the Township can have a safe and secure environment to complete their online sales.
- The Department continued its assistance in collecting food donations for “Cram the Cruiser” and “Stuff the Bus” food drive events that benefit the Sussex County and Waterloo Neighborhood food pantries.
- The Department is currently in its 32nd year instructing an anti-drug program to the fifth-grade class at the Intermediate School. Patrolman Christopher Spaldo took over the instruction from Sgt. Marcus Lisa and is utilizing the LEAD (Law Enforcement Against Drugs) program to instruct students on the dangers of drug use over a 10-week period.

In 2022 Township Police Officer’s averaged five days of in-service training and traveled over 120,000 miles during their patrols. Additional information regarding the Department may be found on the internet at www.byrampd.org. Information and current events are also regularly posted on the Department’s Facebook page located at <http://www.facebook.com/pages/Byram-Township-Police-Department/196576757045673> and on NextDoor at <https://nextdoor.com/login/>. Residents can also sign up for Township alerts at <https://local.nixle.com/signup/widget/i/15862>



POLICE DEPARTMENT OPERATION

Calls for Service			
	2021	2022	Difference
Homicide	0	0	0
Sex Offense	1	2	+1
Burglaries	11	6	-5
Theft	44	69	+25
Motor Vehicle Theft	2	4	+2
Aggravated Assault	1	4	+3
Simple Assault	6	17	+11
Arson	0	0	0
Fraud	46	51	+5
Criminal Mischief	12	13	+1
Weapons	1	6	+5
Fireworks	19	7	-12
Narcotic Offences	12	21	+9
Alarms	205	160	-45
Disorderly Conducts	27	43	+16
Suspicious Vehicle / Persons	225	217	-8
Motor Vehicle Accidents	203	204	+1
Motor Vehicle Stops	3226	5155	+1929
Medical Assists	354	463	+109
Traffic Enforcement / Radar Details	963	610	-353
Property / Business Checks	5766	6145	+379
School Security Checks	444	745	+301
Miscellaneous (all other calls)	1889	2143	+254
Total Incidents Handled	13457	16085	+2628
	2021	2022	Difference
Adults Arrested	64	140	+76
Juveniles Arrested	2	5	+3
	2021	2022	Difference
Property Value Reported Stolen	\$30,899.00	\$707,144	+\$676,245.00
Property Value Recovered	\$10,240.00	\$96,907.00	+\$86,667.00

July

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Independence Day Office Closed	5 Township Council Meeting @ 7:30 pm	6 Planning Board Meeting @ 7:30 pm	7 Recycling Pick Up	8
9	10	11 Garbage Pick Up	12	13	14	15
16	17 Recreation Meeting @ 8 pm	18 Garbage Pick Up Township Council Meeting @ 7:30 pm	19	20 Planning Board Meeting @ 7:30 pm	21 Recycling Pick Up	22
13	24	25 Garbage Pick Up Board of Health Meeting @ 7:30 pm	26	27 Environmental Commission Meeting @ 7:30 pm	28	29
30	31					

HEALTH DEPARTMENT

The State of New Jersey mandates a wide range of environmental and personal health services. To meet these standards, Byram Township contracts with the Sussex County Division of Health to provide many of these services. There is one part-time person who is available at the municipal building to assist residents with public health concerns. Hopatcong Animal Control was contracted by the Township to assist with Animal Control Services.

Environmental health activities include inspections of food establishments, lakes, beaches, and campgrounds, monitoring of potable water supplies and septic systems. Three of the Township's major lake communities (Lake Mohawk, Cranberry Lake and Lake Lackawanna) are regulated under Septic Management.

Personal health services are handled by the Sussex County Health Department, Division of Public Health Nursing. These services include adult screenings for blood pressure, blood chemistry, skin cancer, male and female cancers, well-child clinics, flu immunizations, COVID 19 vaccinations, health risk appraisals, educational programs, and health counseling. Information about these programs is available in the local media, at the municipal building and by calling the Public Health Nurse at 973-948-5239 x 3126.

Residents are reminded that it is everyone's responsibility to lessen the risk of exposure to COVID-19 by adhering to social distancing protocol and the wearing of masks. Vaccinations and boosters are encouraged. Disposable gloves and face masks should be discarded in the nearest trash or placed into a plastic bag until which time a trash receptacle is available.

The State of New Jersey supplies free rabies vaccines to Townships upon request. The Township held the annual Free Rabies Clinic and dog license registration on April 22, 2022. The Clinic was well attended by Byram residents, as well as New Jersey residents from surrounding towns. Dr. Carlos volunteered his time to vaccinate 200 dogs and cats at our annual rabies clinic. The event was made possible due to the State providing the

vaccines and the efforts of the Township employees, Byram Board of Health volunteers, and Dr. Carlos.

Residents are encouraged to protect themselves and their pets from rabies by having their pet inoculated, which greatly reduces the risk of rabies. Obtain a dog license for your pet(s), early identification of a biting animal can save time and assist in determining the need for post exposure treatment. Dog licenses are issued during the hours of 8:30 a.m.-1:30 p.m. Monday through Friday, at the Municipal Building Health Department and are required by the State of New Jersey. Proper documentation, including a valid rabies certificate, and payment may be submitted by mail or placed into the night drop box outside the Administration Offices for processing. Licensing your dog also expedites the return of your pet should they be lost or in the pound.

Pet waste can pollute our waters. Pet owners and those caring for your pet are urged to immediately and properly dispose of pet waste deposited on any public or private properties.

The Holiday Giving Tree Program, which assists local families in need during the Holidays was extremely helpful and greatly appreciated by the families. Thank you to Classic Bagel & Deli, and Salt Gastropub for providing the gift drop off locations. All this would not be possible without the generosity of the Byram residents, the Kiwanis Club, Waterloo Neighborhood Pantry, the Boy Scouts, the American Legion, the Byram Lakes Elementary ornament sales, and all the volunteers who assisted.

The Township Board of Health meets on the fourth Tuesday of alternating months and handles public health issues such as sponsoring health clinics, offered by the Sussex County Division of Health (flu clinic, pneumonia, SMA blood work). In addition to hearing resident requests for waivers from septic and well regulations, managing the annual rabies clinic and other issues related to animals, radon awareness, water quality and septic management.

August 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Garbage Pick Up 1	2	3 Planning Board Meeting @ 7:30 pm	Recycling Pick Up 4	5
6	7	Garbage Pick Up 8	9	10	11	12
13	14 Open Space Meeting @ 7 pm	15 Garbage Pick Up Township Council Meeting @ 7:30 pm	16	17 Planning Board Meeting @ 7:30 pm	18 Recycling Pick Up	19
20	21 Recreation Meeting @ 8 pm	22 Garbage Pick Up	23	24 Environmental Commission Meeting @ 7:30 pm	25	26
27	28	29 Garbage Pick Up	30	31		

CONSTRUCTION DEPARTMENT

The Construction Department reviews construction plans, issues construction permits, and provides inspections to ensure work conforms to State of New Jersey Approved Building Codes. The Construction Official is full-time and serves as the Building Sub-code Official. The Plumbing, Electrical and Fire Subcode Officials are all part-time. The office is also staffed with a part-time Technical Assistant who provides clerical support as well as assistance to homeowners applying for permits. The Construction Department also serves Netcong Borough through a shared services agreement.

The Construction Department Office hours are:

Monday -Friday 8:00 a.m. – 12:00 p.m.

Permit pick up hours are Monday - Friday 8:30 a.m. – 11:30 a.m.

Inspection requests are now able to be made via the Byram SDL Portal. <https://www.sdlportal.com/towns/nj/sussex/byramtwp> Simply create a log in and you will have access to your permit application status and make inspection requests for some select projects. You can submit permit applications using the Portal. Please do not email inspection requests or permit applications. The referenced “office” hours are the hours that the pass-through window is open for business. Construction permit tech sheets are available during the window office hours and on the Township website under the Township Offices tab, Building Department. The window was installed to limit contact and through which all permit transactions are made therefore keeping personal exposure to a minimum. If the window blind is closed permit applications can be placed in the wall bin to the right of the window. If the building is closed or if you are uncomfortable with entering the building the locked drop box on the outside of the building can be used to deliver your applications.

Byram Permits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
New Permits Issued	28	52	36	42	56	52	68	60	73	74	94	93	728
Updates	8	7	12	12	8	13	9	6	13	7	6	7	108
Other Building			1						1				
New Commercial Bldg.		2	1								2		5
New Residential Bldg.			1		1			3			1		6
Additions			1	2			3				1		7
Alterations	35	56	44	52	62	65	74	61	85	81	94	99	808
Demolitions								1			2	1	4
Open Permits													
Certificate Occupancy Issued	4		1		1		3	1	2	1	2		15
Certificate Approval Issued	30	21	5	30	24	194	64	16	68	38	20	16	526
Temp Cert Occupancy Issued	1					1	1			1	1		5
Continued Cert Issued (pools)					1	2							3
Continued Certificate of Occupancy	2	1		1	1		1	2					8

Byram Inspections	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Building	34	31	61	57	59	49	89	89	83	65	55	36	708
Electric	51	44	49	46	77	103	49	69	94	71	74	55	782
Plumbing	45	30	27	32	32	26	28	22	36	47	44	49	418
Fire	15	14	18	25	25	15	17	52	34	18	29	25	287
Mechanical	20	15	19	22	22	40	18	28	31	46	63	59	383

Netcong Permits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
New Permits Issued	7	10	6	6	10	12	8	20	10	19	10	10	128
Updates		1	1	2	2	2	2	3		2	8	2	25
Other Building													
New Commercial Bldg.													
New Residential Bldg.													
Additions	1												1
Alterations	6	11	7	8	12	14	10	23	10	21	18	12	152
Demolitions													
Open Permits													
Certificate Occupancy Issued	4												4
Certificate Approval Issued	37	3		3	1	9		2	2	4	2	8	71
Temp Cert Occupancy Issued	3												3
Continued Cert Issued													0
Continued Certificate Of Occupancy													0

Netcong Inspections	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Building	4	2	10	8	15	28	11	23	24	12	14	9	160
Electric	10	5	11	10	12	36	11	17	26	27	21	20	206
Plumbing	8	5	4	4	7	2	3	4	6	4	7	8	62
Fire	8	1	6	3	11	10	3	14	12	10	4	10	92
Mechanical	10	4	6	4	5	5	0	5	10	12	13	3	77

DEPARTMENT OF PLANNING AND LAND USE BOARD

The Land Use Board is a joint planning and zoning board consisting of 9 regular members including the Mayor, or appointee, and a Council person. It also includes 2 alternate members from the community. The Land Use Board is appointed by the Mayor and Council and hears all subdivisions, site plans, and variance applications. It is also responsible for long-term planning through the Master Plan Amendments and Land Development Ordinance revisions. The Land Use Board meets on the first and third Thursdays of each month at 7:30 p.m., with a 2022 average meeting length of approximately 2.5 hours, with the potential for special meetings. The Board is served by two advisory groups, the Environmental Commission (EC) and the Architectural Review Committee (ARC). Staff consists of a Planning Director, a position held by the Township Manager, and a full time Land Use Technical Assistant, who is certified by Rutgers.

The Land Use Technical Assistant meets with commercial and residential property owners of the Township who seek to make improvements to their property, reviewing application documents and the requirements for hearings. They also provide guidance to the public regarding Municipal Land Use Law (MLUL) and Byram Township zoning regulations. Documentation for applicants seeking a variance is reviewed in an estimated 15-60 minutes, depending on the complexity of the application, and is generally discussed at the municipal office's front counter or via phone. Documents reviewed include the variance application, zoning tables, surveys, tax maps, photos, architectural drawings, site plans, and any other relevant information. Typically, applicants discuss the details of their property with the Land Use Technical Assistant and Zoning Officer, who clarify measurements, ordinances, codes, and MLUL. Over 40 applications have been submitted for review in 2022, with additional applications being reviewed with members of the public, but not yet having been submitted. There have also been various requests for extensions on previous Board approvals, noting issues with cost of materials increasing, and length of time for outside-agency approvals needed before work can continue. Once Board applications are approved, they must also obtain a zoning permit and any construction permits needed for the project. The Land Use Technical Assistant provides full support to the Land Use Board Members and Board Professionals. Their office hours are from 8:30 a.m. to 4:30 p.m., Monday through Friday, and they can be reached at (973) 347-2500 Ext. 132.

Byram Township Has Four Key Commercial Development Zones:

The Village Center Zone (VC Zone)

The primary purpose of the VC Zone is to provide for carefully-planned development, through mixed-uses and specific commercial and residential developments, oriented around a civic green. The Village Center Zone is intended to provide pedestrian-oriented commercial services to planned and existing residential neighborhoods, and to create a new "center" as a community focus for the Township.

- In 2022, an application for HRS Well Drilling (certificate of pre-existing non-conforming use) was approved.

The Village Business Zone (VB Zone)

The Village Business Zone envisions new commercial development and is intended to complement and be influenced by development to take place in the Village Center Zone. The VB Zone plans for new commercial development and promotes the redesign or redevelopment of existing commercial areas, to establish a village-like downtown that anticipates pedestrian and bicycle traffic.

- In 2022, applications for Wawa (amended site plan approval for plans updated to meet DEP requirements), Matthew Akerman (use variance for wood storage and sales), and Byram Donuts LLC (preliminary and final major site plan approval for expansion of a Dunkin' Donuts drive-thru and other site improvements) were approved.

The Neighborhood Commercial Zone (NC Zone)

The uses in this district are intended to complement existing business and provide additional retail and service businesses.

- In 2022, applications for Highland Avenue Properties (for operation of irrigation and landscape maintenance company) and Sohail Khan (certification of pre-existing, non-conforming use of a two-family residential property) were approved.

Industrial, Professional, Recreation Zone (IPR Zone)

The uses in this district are intended to encourage the development of clean industrial, professional office parks, or commercial recreation/entertainment type uses.

Other Notable Applications

- *Princeton Property Management, 85 Tamarack Road*—approval to convert a previous bed and breakfast to a student dormitory associated with a preparatory school.
- *12 Ghost Pony Road*—preliminary and final site plan approval to expand a four-unit multi-family dwelling to six units, with site improvements.
- *Veolia Water New Jersey, Trout Brook Road*—use variance and preliminary and final site plan approval for well improvements to comply with NJDEP regulations to treat polyfluoroalkyl substances.
- *Veolia Water New Jersey, 8 Mountain Avenue*—approval for construction of well treatment improvements to comply with NJDEP regulations to treat polyfluoroalkyl substances.

<i>2022 Planning Board Annual Data</i>			
Site Plan Applications (Includes Site Plan Waivers)	2020	2021	2022
Approved	12	18	12
Denied	0	0	0
Subdivisions	2020	2021	2022
Approved	0	0	0
Denied	0	0	0
Variance Applications	2020	2021	2022
Approved	12	22	22
Denied	0	1	0

ARCHITECTURAL REVIEW COMMITTEE

- The Architectural Review Committee (ARC) is an advisory panel to the Byram Township Planning Board consisting of five to eight members, including two sitting members of the Planning Board, two members of the general public, and one Township employee. All members are appointed annually by the Township Council.
- The ARC reviews development proposals and recommends changes to help realize the ideals of the Township’s Master Plan, Smart Growth Ordinance, and Design Guide, by improving landscaping, avoiding excessive signage, and lighting, and moving away from typical highway commercial design toward calmer, human-scaled site design. Configuration, style, construction techniques, and materials of proposed buildings and renovations are reviewed with respect to the preferred design standards for elements such as facades, roofs, fences, walls, and awnings.

Other Notable Actions of the Planning Board

- Adopted the Planning Board Rules and Procedures
- Found the Cottage Food Ordinance not inconsistent with the Master Plan
- Adopted the Historic Preservation Plan Element as an amendment to the Master Plan to detail areas with significant historical sites, including a new section entitled “Extremely Significant Site and Structures”
- The Township’s Master Plan is being reexamined and updated from its last reexamination report in 2012.

Byram Township continues to encourage sustainable, economic development.

September

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Recycling Pick Up 1	2
3	Labor Day Office Closed 4	Trash Pick Up 5 Township Council Meeting @ 7:30 pm	6	Planning Board Meeting @ 7:30 pm 7	8	9
10	11	Trash Pick Up 12	13	14	Recycling Pick Up 15	16
17	Recreation Meeting @ 8 pm 18	Trash Pick Up 19 Township Council Meeting @ 7:30 pm	20	Planning Board Meeting @ 7:30 pm 21	22	23
24	25	Trash Pick Up 26 Board of Health Meeting @ 7:30 pm	27	Environmental Commission Meeting @ 7:30 pm 28	Recycling Pick Up 29	30

OPEN SPACE COMMITTEE

- The Open Space Committee is a “committee of committees” with representatives from the Township’s other appointed Boards.
- The committee is comprised of the Township Manager, a member of the Township Planning Board, a member of the Environmental Commission, a member of the Recreation Committee, one citizen of the Township holding no other elected or appointed position, a member of the Township Council, and a citizen of the Township who may hold another elected or appointed position. Having the Committee comprised this way provides a range of representation, as well as the ability to coordinate the Committee’s activities with other Township initiatives.
- The Open Space Committee administers the acquisition of public open space properties.
- The community Open Space goals designed to inform future acquisitions and maintenance, and development of recreational facilities are:
 - Provide for present and future recreational needs of ALL Byram residents.
 - Make optimal use of the Township’s open space and recreational assets to foster a greater sense of community.
 - Maintain the existing open space and recreational facilities in a fiscally responsible manner.
 - Use Open Space acquisitions to establish a Township-wide trails system.
 - Continue the comprehensive land acquisition strategy that includes protection of defined “Greenways” within the Township.
 - Protect the important natural assets of the Township, acting as responsible stewards of the forests and other natural features.
 - Protect the drinking water of Township residents.
- In 2022, the local Byram Open Space tax collected \$110,430. There remains \$194,400 of bond debt payments from previous acquisitions.
- The Open Space Committee is responsible for the preparation of an Open Space and Recreation Plan (OSRP), to be used in conjunction with applications for participation in the Green Trust Planning Incentive funding category, and submitted to other sources of funding to fulfill the purposes for which the Open Space Trust fund was created. The OSRP is located here: https://www.byramtwp.org/useruploads/docs/Byram_OSRP_63020.pdf
- In 2022, the Byram Township Open Space Committee recommended the appointment of the Township’s Forester, Gracie & Harrigan, to support the maintenance of Byram open space lands.
- Each year the Open Space Committee recommends to the Governing Body a deer management program, supported through the Mayor and Council’s adoption of Resolution 152-2022 for Deer Hunting on Municipally-Owned Property for the 2022-2023 Hunting Season.
- At the December 12, 2022 meeting, the Open Space Committee compiled their major accomplishments for the 2022 year, including:
 - The dog park project and CO Johnson design, and its Highlands funding
 - The Sussex County trail grant
 - Timber stand improvements
 - The timber sale
 - Renovations of Riverside Park and Neil Gylling Park
 - The “Lost Hamlet of Byram” Historic Marker on Waterloo Road
- At the December 12, 2022 meeting, the Committee set forth their objectives for the upcoming year, including:
 - Focusing on funding for various projects the Committee would like accomplished
 - Work on the three new trails at CO Johnson Park
 - A new Sussex County trails grant, aiming for more money
 - A gazebo at Tamarack Park
 - Searching and applying for more grants
 - Establishing a long-term financing plan
 - Looking into a 501 c-3 or third party “friends” group

- Finishing projects started in previous years
- Having the Council assist in obtaining more resources in the municipal office
- Supporting the new Trails Committee
- Finishing the dog park project with DEP grants and the transfer of impervious coverage

ENVIROMENTAL COMMISSION

2022 Environmental Commission Annual Accomplishments

The goal of the Environmental Commission (EC) is to protect Byram Township's abundant natural resources and work with our Township's committees and residents to preserve our quality of life and keep Byram GREEN! EC meets the fourth Thursday of each month and is comprised of Township volunteers, Planning Board Liaison and Council Liaison and is supported by a shared part-time Secretary.

- Supported several Township grants including the Community Forestry Management Plan and community initiatives such as Clean Communities Program
- EC continues to monitor progress on various bills and initiatives including single use plastic bags, metal can disposal program, forest management bills and water quality report (in particular, impairments on Lubbers Run). In addition, EC monitors projects such as climate change project
- EC sponsored a community TREX plastic bag challenge, collected 500 lbs. of soft plastics and was awarded a park bench that will be placed at Tamarack Park
- Reviewed and submitted comments on several DEP and NJDOT proposals
- Researched lot disturbance / coverage ordinances from local towns and presented a recommendation to Council to modify impervious coverage/lot disturbance ordinance
- EC members continued to actively participate in the Musconetcong River Management Council and Community Action Group. EC continued to work with Greener by Design/Open Space on the Parks and Recreation Plan and provided comments for the CO Johnson Park redesign
- EC member attended meetings for Open Space
- EC chair met with Representative Sherrill's staff regarding protecting our rivers and to obtain funding
- Planted a Salem Oak tree seeding at Tamarack Park
- Reviewed Tilcon Quarry annual license application and provided comments
- Posted guide to what can and cannot be recycled and information on spotted lanternfly
- Purchased hand tools for EC member/volunteer use in future trail clean-up events
- Purchased recycled tote bags, to be distributed at the Townships Anniversary events
- Reviewed and provided comments on planning board applications, including several commercial applications
- EC events this year included Arbor Day, a Spring trail clean-up with the Township Forester and a Fall invasive species education program/trail clean-up
- EC members attended many training sessions this year, including those which supported the Township's Community Forestry Management Plan annual requirements

Click for Environmental Commission:

https://www.byramtwp.org/index.php/town_hall/committees_detail/environmental_commission

ZONING ENFORCEMENT

The Township of Byram has adopted a zoning ordinance to protect the public health, safety, and welfare of the community. The zoning ordinance is established to regulate the nature and extent of land devoted to various uses by creating specific districts, regulating land use within those districts, and restricting buildings and structures to permitted uses. The zoning ordinance also establishes bulk requirements for a structure (e.g., area, setbacks, and height), and for a building lot itself (e.g., lot size and coverage). Byram's zoning officer, who is certified as a zoning official by Rutgers University, reviews construction applications for conformity to Township Zoning Codes.

In addition, he conducts routine inspections throughout the Township for violations of Zoning and Property Maintenance Codes. Warning notices are sent for violations; summonses are then issued if violations are not corrected. In 2022, we had several properties with significant violations related to tract disturbances, property maintenance, and other zoning issues. All homeowners and businesses are strongly encouraged to reach out with any questions or uncertainty. Please call 973- 347-2500 x 131.

On December 6th, 2022, the Township Council adopted a new "soil importation" ordinance that has specific requirements designed to help protect residents, communities, businesses, and the township from receiving contaminated soil or fill. Ordinance 011-2022 provides detailed requirements on soil/fill being brought onto a township property and in some cases requires a permit and certificates of "clean fill". Please contact the office if you have any questions related to this important new ordinance.

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Incr. over 2021
Zoning Permits														
Zoning Permits Approved	12	11	16	16	15	27	22	16	23	20	20	21	219	17%
Zoning Permits Denied	1	2	5	2	3	3	2	2	2	2	2	3	29	220%
Change of Tenant Permits Approved	1	0	1	1	1	1	0	0	1	1	1	0	8	-20%
Investigation of Violations														
Verbal Warnings	2	1	4	3	5	2	2	1	2	2	2	4	30	7%
Notices of Violations	0	0	3	3	3	3	4	2	2	2	2	1	25	-68%
Summons Issued	0	0	6	0	0	0	1	2	0	3	0	1	13	-52%
Signs Removed from Roadside	0	0	0	0	0	0	0	0	7	1	0	0	8	14%

October

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	Trash Pick Up 3 Township Council Meeting @ 7:30 pm	4	5 Planning Board Meeting @ 7:30 pm	6	7
8	9 Open Space Meeting @ 7 pm	10 Trash Pick Up	11	12	13 Recycling Pick Up	14
15	16 Recreation Meeting @ 8 pm	17 Trash Pick Up Township Council Meeting @ 7:30 pm	18	19 Planning Board Meeting @ 7:30 pm	20	21
22	23	24 Trash Pick Up	25	26 Environmental Commission Meeting @ 7:30 pm	27 Recycling Pick Up	28
29	30	31 Trash Pick Up				

MUNICIPAL COURT

The Byram Township Municipal Court has entered into an agreement with Andover Township for a Joint Court, effective January 1, 2015. All Byram Township court business is handled by the Andover Township Joint Municipal Court which will be responsible for processing indictable offenses, scheduling court cases, processing warrants, entering of summonses, and collecting of fines. Their information is as follows:

Michael Allatta, Court Administrator
Andover Joint Municipal Court
134 Andover Sparta Road
Newton NJ 07860
973-306-0688

<http://www.andovertwp.org/directory/court/>

Monday – Friday 8:30 A.M. - 3:30 P.M.
Court Sessions
2nd, 3rd, and 4th Wednesday at 9:00 A.M.

ANDOVER JOINT MUNICIPAL COURT – BYRAM STATISTICS

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Court Revenue	\$3,781.15	\$3,838.10	\$3,666.56	\$2,910.17	\$2,749.64	\$3,764.44	\$5,920.06	\$4,831.62	\$4,906.20	\$5,092.09	\$3,672.66	3,938.32	\$ 49,071.01

November

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Planning Board Meeting @ 7:30 pm	3	4
5	6 Curbside - Leaves in biodegradable paper bags - Pick Up	7 Trash Pick Up General Election	8 Township Council Meeting @ 7:30 pm	9	10 Recycling Pick Up Veteran's Day Observed Office Closed	11
12	13	14 Trash Pick Up	15	16 Planning Board Meeting @ 7:30 pm	17	18
19	20 Recreation Meeting @ 8 pm	21 Trash Pick Up Township Council Meeting @ 7:30 pm	22	23 Thanksgiving Day Office Closed	24 Recycling Pick Up Office Closed	25
26	27	28 Trash Pick Up Board of Health Meeting @ 7:30 pm	29	30 Environmental Commission Meeting @ 7:30 pm		

LAKELAND EMERGENCY SQUAD

Lakeland was able to rise to and meet challenges to continue to provide our services to the communities. We serve with the level of professionalism and care that you have all come to expect. Those challenges have stressed and stretched us in ways no one could have imagined, anticipated, or expected.

We continue to consider ourselves fortunate that we are able to still respond when needed. We wish to thank everyone who has been able to assist us in that endeavor from the Mayors and Councils to those who have decided to join and help us do the work we do, and to those who have assisted us with their donations.

Planning and preparing for seamless operations and whatever comes next remains an on-going process. Our volunteers and staff dedicate to making sure that our communities are covered 24/7/365 We are grateful for the opportunity to serve you and look forward to continuing that service going forward as we have for the last 81 years.

If any residents from Byram Township, Andover Borough, Andover Township, or the surrounding municipalities are interested in joining, please contact us at (973) 347-2123 or via our website at www.lakelandems.org where you can find an application. All training is provided at no cost to you.



"Proudly Serving Sussex County for 81 Years"
Andover Borough | Andover Township | Byram Township

December

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Curbside - Leaves in biodegradable paper bags - Pick Up	5 Garbage Pick Up Township Council Meeting @ 7:30 pm	6	7 Planning Board Meeting @ 7:30 pm	8 Recycling Pick Up	9
10	11 Open Space Meeting @ 7:00	12 Garbage Pick Up	13	14	15	16
17	18 Recreation Meeting @ 8 pm	19 Garbage Pick Up Township Council Meeting @ 7:30 pm	20	21 Planning Board Meeting @ 7:30 pm	22 Recycling Pick Up	23
24	25 Christmas Office Closed	26 Garbage Pick Up Office Closed	27	28 Environmental Commission Meeting @ 7:30 pm	29	30

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FIRE DEPARTMENT

Year in Review

2022 continued to be consistent. The Fire Department continued with a 100 % response for all calls. As we continued to forge through what we are hoping is the end of the pandemic, the Fire Department continued to work hand in hand with Lakeland First Aid Squad and the Byram Police Department. The Department took advantage of free training for Narcan, allowing our members to continue to assist with Byram Police and Lakeland First Aid squad. We have successfully deployed Narcan saving several lives in 2022.

A highlight of 2022, the Fire Department received a NJ Governors Grant for a washer and dryer and 100 cancer prevention firefighting hoods. This will allow the Firefighters to clean their gear on a regular basis to further prevent cancer.

We would like to thank the community for the continued support for all our fundraisers, and community events. We wish everyone a happy and healthy 2023 and we hope not to see you.

About the Fire Department:

The Byram Township Fire Department has entered out 75th year of providing professional volunteer emergency service. Established in 1948, The Byram Township Fire Department provides fire suppression, heavy rescue, ice and water rescue, wilderness rescue and public education services to Township residents. Fire suppression is provided by 48 volunteer firefighters who are dedicated to serving the residents of the Township. The volunteer firefighters are on-call 24 hours a day and operate from three fire stations located throughout the Township.

- ❖ Cranberry Lake building located on Route 206
 - Engine 1-(1998) -1000 gallons of water, 2000 GPM Pump
 - Tender 7- (2001) - 2000 gallons of water, 500 GPM Pump
 - Rescue 3- (2000) - Vehicle Rescue Equipment, Water and Wilderness Rescue Equipment, Air Refill system for SCBA (Self Contained Breathing Apparatus)
- ❖ Lake Lackawanna building located on Lackawanna Drive
 - Engine 6-yr. 2019- 1000 gallons of water, 2000 GPM Pump
 - Tender 5-yr. 2007- 2200 gallons of water, 750 GPM Pump
- ❖ Lee Hill emergency services building on Lee Hill Road
 - Engine 4-2015- 1000 gallons of water, 1500 GPM Pump

The Fire Department consists of the following officers:

Firematic Officers

(All things related to Fire incidents, etc.)

Chief-Todd Rudloff

Assistant Chief-Mike Pellek

Captain-Michael Sawicki

Captain – Shawn Pond

Lieutenant – Derek Plantamura

Administrative Offices

(Buildings, Hall Rental, etc.)

President- Casey Margo

Vice Pres- Gary Gard

Treasurer- John Hebble

Secretary- Andrea Proctor

All the officers can be reached at the Cranberry Lake Fire House, at 973-347-2662.

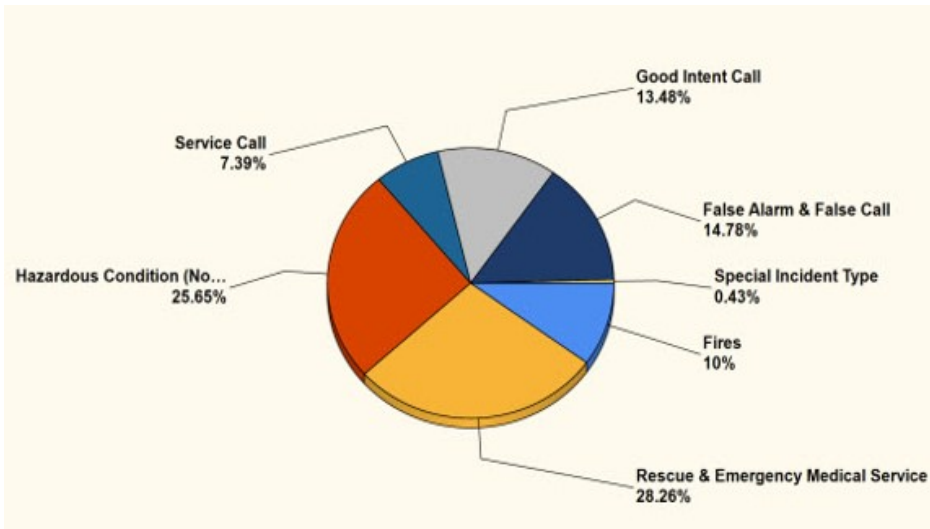
The Fire Department Association owns and operates the Cranberry Lake and Lake Lackawanna buildings; the Lee Hill emergency services building is owned by the Township. The Firematic officers are supported with funding from the Township for fire suppression, fire prevention, and public education efforts. The Township also provides the fire apparatus and related equipment. The association relies upon various fundraisers to operate and maintain their buildings.



<https://www.facebook.com/Byram-Twp-Fire-Department-139557312747134/>

Visit Our Website

www.byramfd.com



MAJOR INCIDENT TYPE	# INCIDENTS	% OF
Fires	23	10%
Rescue & Emergency Medical Service	65	28.26%
Hazardous Condition (No Fire)	59	25.65%
Service Call	17	7.39%
Good Intent Call	31	13.48%
False Alarm & False Call	34	14.78%
Special Incident Type	1	0.43%
TOTAL	230	100%

DETAILED BREAKDOWN BY INCIDENT TYPE	# INCIDENTS	% OF TOTAL
100- Fire, other	1	0.43%
111- Building fire	5	2.17%
113- Cooking fire, confined to container	1	0.43%
114- Chimney or flue fire, continued to chimney flue	3	1.3%
131- Passenger vehicle fire	5	2.17%
132- Road freight or transport vehicle fire	1	0.43%
142- Brush or brush-and-grass mixture fire	4	1.74%
151- Outside rubbish, trash or waste fire	2	0.87%
162- Outside equipment fire	1	0.43%
311- Medical assist, assist EMS crew	17	7.39%
320- Emergency medical service, other	1	0.43%
322- Motor vehicle accident with injuries	38	16.52%
324- Motor vehicle accident with no injuries	2	0.87%
341- Search for person on land	1	0.43%
352- Extrication of victim(s) from vehicle	6	2.61%
411- Gasoline or other flammable liquid spill	1	0.43%
412- Gas leak (natural gas or LPG)	12	5.22%
424- Carbon monoxide incident	21	9.13%
444- Power line down	15	6.52%
445- Arcing, shorted electrical equipment	4	1.74%
461- Building or structure weakened or collapsed	2	0.87%
462- Aircraft standby	3	1.3%
481- Attempt to burn	1	0.43%
520- Water problem, other	2	0.87%
521- Water evacuation	1	0.43%
531- Smoke or odor removal	2	0.87%
551- Assist police or other governmental agency	2	0.87%
571- Cover assignment, standby, move up	10	4.35%
600- Good intent call, other	1	0.43%
611- Dispatched & cancelled en route	19	8.26%
622- No incident found on arrival at dispatch address	2	0.87%
651- Smoke scare, odor of smoke	7	3.04%
661- EMS call, party transported by non-fire agency	2	0.87%
733- Smoke detector activation due to malfunction	1	0.43%
735- Alarm system sounded due to malfunction	33	14.35%
900- Special type of incident, other	1	0.43%
TOTAL INCIDENTS	230	100%

January 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	New Year's Day Office Closed	Garbage Pick Up Township Council Meeting @ 7:30 pm			Recycling Pick Up	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			